

Job Description

Position Title:	Field Officer – Gender Project (GePro)
Reports to:	Manager, Programmes and Research (MPR)
Position type:	Short term employment (4 months with possibility of renewal)
Category:	Local recruitment (Tanzanian Nationals)
Location:	Geita

Background:

Foundation for ASM Development (FADev) is an independent non-Governmental Organization (NGO) established to catalyse multi-stakeholder dialogue, knowledge sharing and collaboration among stakeholders in the Artisanal and Small-scale Mining (ASM) sector in Tanzania. FADev is registered under the Non-Governmental Organizations Act, 2002 with registration No. 00NGO/R/0251.

The necessity of establishing an Organisation that focuses on the ASM sector resulted from a process that comprised of context scoping, background research, pre-dialogue engagements, thematic dialogues and national dialogue processes. These processes evidenced challenges in the ASM sector in Tanzania.

One of the challenges that was identified was the “lack of meaningful participation of Women miners in the ASM sector”. This corresponded with the other challenges such as “lack of and need for diversification of business skills within and away from ASM activities”, and “lack of strong voices and linkages among ASM stakeholders”.

Purpose:

In its inaugural Gender Project (GePro) that aims at addressing above challenges, specifically among women in artisanal and Small-scale Mining (ASM) sector by providing life-skills and leadership training. GePro also seeks to work towards establishing and strengthening existing women groups in the ASM areas. These groups will work directly with groups formed and led by women who are involved in ASM activities as well as women groups in ASM communities – women who are not directly involved in ASM activities but reside in ASM communities.

In its initial stages, there are already 3 groups in Nyakagwe – Butobela Ward, Ibondo – Nyarugusu Ward, in Geita District and Musasa – Buseresere Ward, in Chato District integrating over 30 women. Up to now, these groups have received Soap making training that has become a source for extra income for women involved in ASM activities and a primary means of livelihood to women in mining communities who are not engaged in ASM activities or any of its value chain aspects.

FADev wishes to recruit a field officer who will undertake a temporary working position as a “Field Officer – Gender Project (GePro)”, who will promote the project’s objectives in Geita and Shinyanga Regions.

Roles and responsibilities:

- Following up on the implementation and documenting progress of planned activities.
- Assist the Manager, Programmes and Research (MPR) in the preparation of success stories for documentation and review.
- Providing the Manager, Programmes and Research (MPR) with impactful information and field events on a monthly basis.
- Prepare monthly reports and submit them to the Manager, Programmes and Research (MPR)
- Assisting the Manager, Programmes and Research (MPR) with quality control on field information.
- Accompanying consultants to partner areas.
- Conducting field visits as scheduled.
- Organising all the logistics for events/ trainings, including identifying suitable venues.
- Performing other duties as directed by the line manager.

Qualifications, Skills and Experience:

- Minimum Diploma in community development or related field (Bachelor's degree preferred), with at least 3 years' experience
- Good conceptual, inter-personal, communication, negotiation, and facilitation skills
- Passionate about Women empowerment programmatic thematic areas
- Strong interest in working on issues related to the ASM Sector
- Excellent attention to details including pro-activeness, creativity and reliability
- Ability to take responsibility, work on multiple tasks simultaneously, meet deadlines and make progress with minimum supervision
- Good communication and writing skills in both English and KiSwahili
- Computer literate with proficiency in MS Office
- Ease working in remote areas

Additional Preferences:

- Must own a laptop computer
- Must be residing in Geita

How to Apply:

Qualified candidates should apply via email with a detailed CV highlighting relevant experience, current physical address, a daytime phone contact and the names of three professional referees to coordination@fadev.or.tz not later than **26 September 2020**.

Foundation for ASM Development (FADev) is an Equal Opportunity Employer and encourages applications from qualified individuals regardless of gender, race, religion, nationality or disability.